

F4F/RISC Safeguarding

The **Designated Person** for Safeguarding Adults and Children in RISC is **Dave Richards**

dave@risc.org.uk 0118 9586692 ex 28 mb 07947057468

The deputy Designated person is **Sharon Fitton**

sharon@risc.org.uk 0118 9586692 ex 29 mb 07533266037

Named **Trustee** is **Colin Date**

colinndate@gamil.com 01344 641936

New Directions College Deputy Principal and Designated Safeguarding Officer is **Lisa Potter** lisa.potter@reading.gov.uk

Tel: 0345 842 0012 Mobile: 07966189883

Reading Borough Council 'Children's Single access Point of Access' (CPSA). Can be contacted for all Child Protection issues.

Secure webform: www.reading.gov.uk/childrensreferralform

Tel: 01189373642 (Mon- Fri 9am to 5pm)

Out of hours emergency duty team: 01344 786543

If anyone discloses something to you **do RECORD IT – REPORT IT**

- Tell the person you will help – say you will involve others, explain that you cannot personally protect them but will support them in telling the right people to make sure it doesn't happen again.
- Make careful records as soon as possible – use the child's words, ensure they include time and date.
- Report all suspicions & disclosures to School/Children Centre staff and designated person at RISC

- Agree next steps
- Don't delay – report and record all decisions made and the reason for making them
- Be open and honest with parents/ caregivers